



University of Kashmir, Srinagar-6, J&K



NAAC Accredited Grade "A+"

P.G. Department of Geography & Regional Development

(DST-FIST Sponsored and UGC-SAP Assisted Department)

INSTRUCTIONS FOR ONLINE EXAMINATION

**(For MA/ M. Sc. 2nd & 1st Semester(Batches 2018 & 2019) enrolled in the
Department of Geography & Regional Development ,University Of
Kashmir)**

Candidates are advised to go through the following instructions carefully and make themselves understand properly before proceeding to examination:

1. Question paper link shall be available on the Google Class Room as per the scheduled date and time under "Stream".
2. No online question paper shall be available for candidates before and after the scheduled time.
3. Candidates are required to join the Google Class Room/Google Meet Session Ten minutes prior to the commencement of the examination for necessary instructions and their individual physical verification.
4. Invitation link of the Google Meet shall be sent to the candidates through their registered email ids at least Two (2) Minutes before the commencement of the exam.
5. Candidates who intent to appear in the online examination using smart phones or tabs or devices alike are suggested to download the Google Meet/Google Class Room apps from their respective stores (Play Store, App Store etc.) a day before they appear in their first paper's examination and get used to its functioning. Those who are going to use laptop or PC for appearing in the examination can use preferably Chrome browser to join Google Meet/Google Class Room.
6. The candidate shall expect no help regarding any question during the examination from the coordinator or examiner. If there is any grievance regarding any question or candidate thinks it is out of prescribed syllabus, it shall be discussed and resolved later.
7. This is not the proctored examination and you are not watched physically by the examiner, but this is the model of examination in which the system trusts the learner that he/she shall abide the rules, norms and honor the sanctity of examination and respect the efforts of educational institutes by not adopting the unfair means particularly during these unprecedented times. If the honor code is violated intentionally, it will be detrimental for the underlying cause for conducting online examinations during these crises and will further create problems for both learners and institutions.
8. If any candidate is found using unfair means during the process of examination, his/her examination shall be cancelled and consequently be barred for appearing in other courses and shall be dealt with the existing guidelines and punishments formulated for such offences by the



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University from time to time. It is recommended that do not waste your time by trying to help other classmates. This is the job of examiner to help any examinee whosoever faces the problem.

9. It is also suggested that it is better to use updated Google Chrome for the smooth experience and to avoid problems.
10. It is also advised to keep only necessary tabs/windows or apps open on your device/browser like question paper tab and Google Meet app and close the rest of the tabs/windows/Apps during the examination for smooth experience of internet network.
11. The request of missed candidates for examination can be entertained only after ascertaining the genuineness of cases.
12. To ensure smooth conduct of Online Examination, a mock test shall be held three days before the commencement of examination so that the candidates can satisfy themselves about the process of online examination.
13. In case of any clarification / query regarding the online examination, please feel free to contact your concerned:

Examination Coordinator: 9906211300
In-charge Helpdesk: 7006158221/9906428477
Office: 01942-272229
HOD: 01942-272230
01942-272485
Email: geord@kashmiruniversity.ac.in

Sd/
Dr.Mohd Shafi Bhat
Examination Coordinator

No. F(instructions/guideline) GG/KU/2020

Dated: 06-07-2020