



# University of Kashmir

## The Controller of Examinations,

Hazratbal, Srinagar, Kashmir – 190006

Sir,

I request the favour of your kindly Issuing the Provisional Certificate to me. My full particulars are given below:-

1. Name (Male/Female) \_\_\_\_\_
2. S/o/D/o \_\_\_\_\_
3. University Registration No. \_\_\_\_\_
4. Name of the Examination passed \_\_\_\_\_
5. Year session of examination \_\_\_\_\_  
\_\_\_\_\_ (Annual/Bi-Annual) \_\_\_\_\_
6. University Roll No. \_\_\_\_\_
7. College/P.G. Deptt. (In the case of regular candidate or province (in the case of private candidates) from which appeared \_\_\_\_\_
8. Purpose for which the Provisional Certificate is required \_\_\_\_\_  
\_\_\_\_\_
9. Fee of ₹. 100/- paid under University Voucher No.- \_\_\_\_\_ Dated \_\_\_\_\_
10. Permanent address as shown in the admission form \_\_\_\_\_  
\_\_\_\_\_
11. Address on which the Provisional Certificate is to be sent.  
\_\_\_\_\_

I solemnly declare that the particulars given above are correct and that in case of any discrepancy. I shall be responsible for any consequences that may arise out of it.

Dated: \_\_\_\_\_

Signature of the Applicant

No. \_\_\_\_\_ Dated, the \_\_\_\_\_ 20 \_\_\_\_\_.

Forwarded in original to the Controller of examinations, the University of Kashmir, Srinagar for necessary action. I certify that the applicant has signed the application in my presence and that the particulars given above are correct I recommended that the Provisional Certificate may be issued to the candidate.

Head of the Deptt./Principal

P.G. Deptt./College

Fee paid vide Vr. No.:-

Dated \_\_\_\_\_

Designation Stamp to be affixed

ISSUED

Dealing

Section Officer

Asstt. Controller of Examinations

Controller of

Assistant

(Certificate)

Examination

Additional ₹ 5/- to be deposited with the Degree fee as cost of application form

1. This endorsement should be signed by Head of the PG. Deptt./ Principal of the College through which the applicant appeared in the examination, the Provisional Certificate of passing which is, applied for in case he/she was a private candidate, by the authority who signed his/her permission-cum-admission form.
  
2. In case at the time of application the candidate is residing outside the headquarters of the Officer who is required to sign the certificate he/she may sign application in the presence of First Class Magistrate of the Head of the P.G. Deptt. Or Principal of a College of any Indian University and after getting the same signed by him, the remaining part of the certificate Should be got certified by proper authority mentioned in para 1.
  
3. Usually the Provisional Certificate is issued within a week's time, from the date of receipt of The Provisional application form, if the form is complete in all respects and is sent under Registered cover, on the address given in the Provisional Application Form under item No. 11.